

REQUEST FOR PROPOSAL

The Central Clemson Indoor Recreation Center is requesting sealed proposals from qualified firms or individuals for fitness equipment replacement.

Proposals are to be addressed and delivered to Pete Becker, Director, Central-Clemson Indoor Recreation Center, at 130 Commons Way, Central, SC 29630. Proposals should be received by Thursday, August 29th at 2pm at which time proposals will be opened and announced publicly. No proposal will be accepted after this time. The City of Clemson is not responsible for delays in the mail.

INTENT

The Central Clemson Indoor Recreation Center is jointly owned by the Town of Central and the City of Clemson, South Carolina. The facility is in the process of replacing and expanding upon its cardio and strength building equipment. This may be a multiple award and will include staggered delivery times to allow for each firm to install their equipment.

PRE-PROPOSAL CONFERENCE

Proposers will be required to attend one of two pre-proposal meetings to be considered eligible. The meetings will be held August 13 and 14 at 2:00 pm. Both meetings will take place at the Central-Clemson Indoor Recreation Center located at 130 Commons Way, Central, SC 29630.

INSTRUCTIONS TO PROPOSERS

All proposals shall be addressed to Pete Becker, Director, Central-Clemson Indoor Recreation Center at 130 Commons Way, Central, SC 29631. Proposals are due by August 29th at 2:00 pm. No telephone, electronic or facsimile proposals will be considered. Proposals received after the deadline will not be accepted. Package containing proposal should be clearly labeled on the outside of the envelope "Exercise Equipment Proposal."

The award shall be made to the responsible proposer who is determined to be the most advantageous to the CCRC based on the evaluation factors set forth in this solicitation. Price, although a consideration, will not be the sole determining factor.

If you are submitting any information you consider to be proprietary, you must identify it as such and submit it in a way that can be separated from the submittal. Pricing information cannot be considered proprietary.

Unless specifically stated to the contrary, any manufacturer's names, brand names or catalog numbers used in the specifications of this RFP are for the purpose of describing and/or establishing the quality, design and performance required. Any such reference is not intended to limit or restrict any offer by any proposer and is included in order to advise the potential

proposer of the requirements for the CCRC. Any offer which proposes like quality, design or performance will be considered.

Any person, firm, corporation or association submitting a proposal shall be deemed to have read and understood all the terms, conditions and requirements in the specifications/scope of work.

All formal inquiries or requests for significant or material clarification or interpretation, or notification to the CCRC for errors or omissions relating to this RFP must be directed, in writing to: Pete Becker at pbecker@cityofclemson.org. All inquiries must be submitted by August 22nd at 5pm. An addendum with the answer to all questions received will be sent to eligible proposers. Questions submitted after the deadline may not be answered.

The CCRC shall not reimburse any proposer the cost of responding to this RFP.

SPECIFICATIONS/SCOPE OF WORK

The successful Proposer shall provide the following:

- A proposal of the most up-to-date equipment that can meet today's trends and all ability levels, including but not limited to visual impairments and physical limitation. Proposers will provide solutions that would rival fitness trends seen in commercial gyms as well as other recreation centers.
- A plan to replace the existing exercise equipment and a plan to coordinate the physical trade-in of equipment and extraction. The bid for trade in should include and specifically state per piece value of each trade in unit, not a lump sum value.
- A plan to deliver and install the proposed equipment. Manufacturer, or designee, must have a technician on site during install who is appropriately certified by the manufacturer to install the equipment.
- Upon award, successful bidders must work with CCRC staff to provide a detailed layout and floor plan, confirming the fit of equipment to be provided.
- A representation of an efficient system that allows immediate reporting of issues, and includes easy-to-follow instructions for ordering parts and tracking shipments. Service response within 48 business hours of being notified of a problem is required.

The Central-Clemson Recreation Center realizes it must keep up with the latest trends in equipment; therefore, suggestions regarding equipment upgrades, or alternate ways to produce a more successful proposal outcome are welcome as part of your submittal.

PROPOSER QUALIFICATIONS

The Central-Clemson Recreation Center is soliciting proposals from firms, which are in the business of providing services as listed in this RFP. Your proposal shall include, at a minimum, the following information. Failure to include these items may be grounds for rejection of your proposal.

- The proposer shall present evidence that the firm or its officers have been engaged for at least the past five (5) years in providing services as listed in this RFP.
- The proposer shall provide resumes and qualifications of key personnel
- Proposers shall include a statement about previous violations of State, Federal or local guidelines for which the proposer was cited, and which became a matter of record.
- Proposer will provide a plan for preventative and ongoing equipment maintenance programs that result in good stewardship of resources
- Proposer must provide a single point of contact/account manager to whom we can escalate issues and make special requests

PRICING SCHEDULE

Proposer shall submit an itemized cost proposal to include all aspects of providing for the scope of work included in this RFP. The pricing proposal should include any of the items listed below that the proposer is able to provide, as well as additional unique pieces of equipment that the proposer feels will meet the needs and interests of the CCRC members.

- Pricing should include as many of the following types of equipment as possible in the specified quantities:
 - 9 Treadmills to include touch screen consoles; 0-12mph: 0%-15% elevation; 110 standard power for monitor; coaxial (RF) cable connection for live TV; RJ45 Ethernet Port w/CAT-6 for wired network connection; WiFi
 - 8 Ellipticals to include touch screen consoles; adjusted crossramp 13-40%; 110 standard power for monitor; coaxial (RF) cable connection for live TV; RJ45 Ethernet Port w/CAT-6 for wired network connection; WiFi; Total Body Motion
 - 3 Adaptive Motion Trainers to include touch screen consoles; 110 standard power for monitor; coaxial (RF) cable connection for live TV; RJ45 Ethernet Port w/CAT-6 for wired network connection; WiFi; User defined movement 0-36"; open stride technology
 - 4 Upright Bikes to include touch screen consoles; 110 standard power for monitor; coaxial (RF) cable connection for live TV; RJ45 Ethernet Port w/CAT-6 for wired network connection; WiFi
 - 1 recumbent Bike to include touch screen consoles; 0-12mph: 0%-15% elevation; 110 standard power for monitor; coaxial (RF) cable connection for live TV; RJ45 Ethernet Port w/CAT-6 for wired network connection; WiFi

- 1 Recumbent Stepper with adjustable swivel seat; ADA compliant
- 2 rowing machines
- 1- Cable attached 24" reverse curl bar with urethane grip
- 1- Cable attached reverse VBAR with urethane grip
- 1- Cable attached 48" LAT Pull Bar aluminum urethane grip
- 3- Collar, lock jaw olympic 2, Black
- 1- Hammer barbell, straight, 20lb, 30lb, 40lb, 60lb rubber round
- 1 -Hammer barbell, EZCurl, 20lb, 30lb, 40lb, 50lb, 60lb rubber round
- 2- Hammer dumbbell set 5-50lbs rubber round
- 1- Hammer dumbbell set 55-75lbs rubber round
- 1- Hammer dumbbell set 80-100lbs rubber round
- 3- Hammer olympic Bar 28mm chrome, bushing, 20kg
- 36- Hammer olympic Plate 45lb, rubber, RndX
- 32- Hammer olympic Plate 25lb rubber, RndX
- 26- Hammer olympic Plate 10lb Rubber, RndX
- 18- Hammer olympic Plate 5lb Rubber, RndX
- 12- Hammer olympic Plate 2.5lb, rubber, RndX
- 2- Hammer Strength three tier dumbbell rack
- 2- HD elite adjustable bench
- 1- HD elite half rack long base-platinum frame/8ft 2 handle pull up/top band pegs/-dock n lock/standard anvil plate
- 1-HD Elite half rack long base-platinum frame/8ft/straight pull up bar/top band pegs/doc n lock/ standard anvil plate
- 1- HDLSTOR-SA
- 1- MTS abdominal crunch. Platinum frame.
- 2- SADB adjustable decline bench. Black
- 1- Signature barbell rack.
- 1- Signature flat bench. Black
- 1- Signature leg raise. Black
- 2- Signature multiple adjustable bench. Black
- 1- Signature smith machine. White
- 1- Signature utility bench. Black
- 1- MJAXO – station
- 2- MJ core tower
- 1- MJLP-STA multi jungle station
- 1- MJLPD-STA multi jungle station
- 1- MJRW-STA row
- 1- MJRWD-STA Dual Row
- 1- MJTP-STA tricep pushdown
- 1- Signature plate loaded linear leg press
- 1- Insignia series assist dip chin, C-LB weight stack, full shroud, L trim

- 1- Insignia series bicep curl, C-LB weight stack, full shroud, L trim
- 1- Insignia series back extension, C-LB weight stack, full shroud, L trim
- 1- Insignia series calf extension , C-LB weight stack, full shroud, L trim
- 1- Insignia series chest press, C-LB weight stack, full shroud, L trim
- 1- Insignia series fly/rear delt, C-LB weight stack, full shroud, L trim
- 1- Insignia series glute, C-LB weight stack, full shroud, L trim
- 1- Insignia series hip abduction, C-LB weight stack, full shroud, L trim
- 1- Insignia series leg extension, C-LB weight stack, full shroud, L trim
- 1- Insignia series lateral raise, C-LB weight stack, full shroud, L trim
- 1- Insignia series pulldown, C-LB weight stack, full shroud, L trim
- 1- Insignia series row, C-LB weight stack, full shroud, L trim
- 1- Insignia series seated leg curl, C-LB weight stack, full shroud, L trim
- 1- Insignia series seated leg press, C-LB weight stack, full shroud, L trim
- 1- Insignia series shoulder press, C-LB weight stack, full shroud, L trim
- 1- Insignia series triceps press, C-LB weight stack, full shroud, L trim
- 1- Insignia series torso rotation, C-LB weight stack, full shroud, L trim

Proposer shall provide an itemized pricing schedule that includes the following:

- Installation
- Training
- On site assistance

Proposer will include statement regarding three years of repairs and preventative maintenance at no cost and also include pricing for years four and five.

Note: All costs must be identified in your response as the City will not pay for any hidden costs.

FORMAT OF SUBMITTAL

To facilitate direct comparisons, your proposal must be submitted in the following format:

- Three (3) clearly marked hardcopies “original” in 8.5” x 11” double-sided, non-binding form. No metal or plastic binding – may use binder, folder, or clip for easy removal of proposal.