

**City of Clemson, South Carolina – Request for Proposals and Pricing  
Resurfacing of Nettles Park Tennis Courts (7) and Dawson Park Basketball Court (1)  
Deadline for submittals – Tuesday October 1, 2019 at 1:00 p.m.  
Contact: Jay Bennett, Director of Parks & Recreation ([jbennett@cityofclemson.org](mailto:jbennett@cityofclemson.org))**

**Request for Proposal Information:**

The City of Clemson, South Carolina is accepting proposals and pricing information for the patching and resurfacing of seven (7) tennis courts at the City's Nettles Park recreation area and one basketball court at Dawson Park. Firms are not required to visit the sites prior to bidding but are strongly suggested to do so. The address of Nettles Park is 102 Nettles Park Road, Clemson, SC, 29631. Proposals will be accepted until 1:00 p.m. on Tuesday, October 1, 2019. Proposals may be submitted via US Postal Service to the attention of Jay Bennett, Parks & Recreation Director, City of Clemson, 102 Nettles Park Road, Clemson, SC, 29631, or via scanned proposal and emailed to [jbennett@cityofclemson.org](mailto:jbennett@cityofclemson.org). Proposals should be labeled "Tennis Resurfacing Proposals."

**Proposals should include the following information:**

1. Name, address, and signed submittal letter from the owner or general manager of the firm that is making the proposal.
2. Qualifications and experience of the firm that is making the proposal, including detailed information of the job superintendent who will be the on-site supervisor of the resurfacing work.
3. Reference recommendations and contact information from five (5) clients that have been served by your firm within the past three (3) years, including the scope and responsibilities for the work provided to those companies. Provide name, title and phone numbers for contacting reference clients.
4. State your ability to obtain a performance bond for the contract price of the work that is proposed for this work. Provide a statement of any prior circumstances that a client has been required to exercise the enforcement of a performance bond within the past five (5) years.
5. Provide the details of the warranty that your firm will provide on this resurfacing work, including the number of years for crack repair/filling, re-coloring or resurfacing material, and the application of said surfacing.
6. Provide the availability of your work to perform this work in fall 2019 or spring 2020, and the estimated start time if awarded this contract on October 8, 2019.
7. Provide information on the patching, structural crack repair and resurfacing material that is proposed for this tennis court resurfacing job. The City's preferred installation and materials are:
  - a. E330 Crack Filler and multi-layer Rite Way product, which will not bubble and incorporates a micro sealant moisture barrier.
  - b. Specify the type and brand of acrylic patch binder that is proposed.
  - c. Application of one (1) coat of base underlay coating and two (2) coats of Deco full acrylic playing surface material. (If Deco is not proposed, specify the brand that shall be equal in quality to the Deco resurfacing system – and product warranty information for said product). The City's color selection will be US Open Blue and green (same color pattern as currently exists).

- d. Include a warranty statement of the products that will be used for both patching and resurfacing of the courts.
  - e. White texturized line paint – one coat of primer and two coats of texturized white line paint – shall be included.
  - f. Sand and repaint net posts with black gloss paint (specify brand)
  - g. Discuss and provide a cost proposal for treatment of iron deposits that appear on all seven of the tennis courts. Specify patch material and installation after drilling and/or grinding of spot iron deposits. Specify within the proposal whether this item will be an additional cost or is included in the basic resurfacing costs.
  - h. Provide an additional resurfacing cost for the Dawson Park basketball court, which is located at the intersection of Old Stone Church Road and Highway 76. This cost proposal should be a separate line item from the tennis court resurfacing.
8. The City will provide water and electricity within close proximity to the courts for the resurfacing work.
9. Include an estimated number of days that will be required to complete the resurfacing of these seven tennis courts and duration of work from start to completion.
10. City staff will be available to assist with a site visit to the courts or to answer questions related to this request for proposal and pricing. For staff assistance during the review period, please contact Rick Cotton ([rcotton@cityofclemson.org](mailto:rcotton@cityofclemson.org)) or Jay Bennett ([jbennett@cityofclemson.org](mailto:jbennett@cityofclemson.org)) to schedule a meeting and/or review date and time.
11. Award of the proposal will be based on the following items:
  - a. Availability to complete the work in the desired period of time stated above.
  - b. Cost of work to be completed.
  - c. Warranty on material and workmanship. Include warranty statement in proposal.
  - d. Reference checks and reports of highly satisfied prior client reports.
  - e. Detailed explanation of the proposal that is submitted by the firm and a complete proposal that addresses all requested information.
  - f. A follow-up phone interview with the two selected top proposals, as ranked by the City's RFP review team.
12. Proposals should be signed by the owner and/or general manager of the firm. Proposals will be evaluated and a recommendation of award will be presented to the Clemson City Council on or around October 7, 2019.
13. The City reserves the right to reject any and/or all proposals that do not address all of the information that is requested within the proposal guidelines or if pricing exceeds City budgetary constraints. In addition, the City reserves the right to negotiate final details and cost proposals with the selected firm.